

National Federation for Biological Recording 18th Annual General Meeting

Minutes

Held at Swallow St George Hotel, Harrogate on Friday 4th March 2005 at 1320.

Present: Chairman – Charles Copp, Secretary – Paul Harding, seven other members of Council, and fourteen other NFBR members.

1. Apologies for absence

Received from: Bill Butcher, Nicky Court, Richard Fox, Adam Rowe, Simon Wood, Mike Weideli, Steve Whitbread.

2. Minutes of the 17th Annual General Meeting held on 2nd July 2004

The meeting approved the Minutes of the 17th AGM as published in NFBR Newsletter 32, without correction, *nem. con.* – Proposed: John Newbould; Seconded: Trevor James.

3. Chairman's Report for 2004/2005

Chairman referred to his paper *NFBR; past, present and future* (NFBR Newsletter 32), highlighting the following points.

CJTC to add text

4. Annual Accounts and Treasurer's Report

Secretary, on behalf of the Treasurer, presented the Annual Accounts for the year ending 31 December 2004 (attached), which had been approved by the Independent Examiner. He highlighted the following points:

- the end of year net balance was £5767.74;
- a surplus of income over expenditure of £180.87;
- the 2003 annual conference made a loss of £543.57;
- the LRC conference made a loss of £146.30;
- commissioned work on the LRC database showed a small profit;
- some subscriptions for 2004 were still outstanding.

The Annual Accounts were proposed from the Chair and were accepted by the meeting *nem. con.*

5. Election of Honorary Officers and Council for 2005/2006

The following were nominated by Council to serve as Honorary Officers for the year 2005/2006:

Chairman	Charles Copp
Secretary	Paul Harding
Treasurer	Vacant - Council proposes to co-opt Mike Weideli
Membership Secretary	John Newbould
Newsletter Editor	Nicky Court
Website Manager	Nick Moyes

There being no other nominations, their election *en bloc* was proposed from the Chair and was approved by the meeting *nem. con.*

The following were nominated by Council to serve as Members of Council for the year 2005/2006:

Henri Brocklebank	Simon Pickles
Bill Butcher	Adam Rowe
Richard Fox	Mandy Rudd
Trevor James	Darwyn Sumner
Damian McFerran	Steve Whitbread
Simon Wood (Proposed: Craig Slawson; Seconded: Paul Harding)	

There being no other nominations, their election *en bloc* was proposed from the Chair and was approved by the meeting *nem. con.*

Council gave notice that it intended to invite Stuart Ball, Craig Slawson and Mike Weideli to be co-opted onto Council, to continue to invite a representative of BRISC to be co-opted onto Council and to invite a representative of NatSCA to be co-opted onto Council.

6. Any other business

On behalf of the meeting Chairman thanked Henri Brocklebank, Mandy Rudd and John Newbould for organising the Harrogate Conference and Nicky Court for editing Newsletter 32.

The meeting closed at 1345.

Paul T Harding
NFBR Secretary
4th March 2005

NATIONAL FEDERATION FOR BIOLOGICAL RECORDING
Income and Expenditure for year ending 31 December 2003

	2003	2002
Income	£	£
Subscriptions	1,506.00	1,326.00
Conference income (AGM)	1,435.00	1,383.00
Bank interest	17.46	33.48
Total Income	2,958.46	2,742.48
Expenditure		
Conference Expenditure (i)	2,144.38	1,270.77
Administration Expenses	40.25	49.40
Web Site Costs	52.88	70.50
Newsletter Costs	106.99	480.21
Council Meeting & Travel Costs	202.81	382.80
Contribution to NBN Secretariat	220.00	220.00
Publicity leaflet	0.00	529.65
Total Expenditure	2,767.31	3,003.33
Surplus of Income over Expenditure	191.15	(260.85)

Balance Sheet as at 31 December 2003

Assets		
High Interest Bank Account	2,485.05	2,467.59
Current Account	3,524.70	3,593.98
Debtors	0.00	0.00
	6,009.75	6,061.57
Liabilities		
Creditors (ii)	(272.88)	(535.85)
Subscription in Advance	(150.00)	(130.00)
	5,586.87	5,395.72
Net Assets		
	5,586.87	5,395.72
Represented by		
Capital brought forward	5,395.72	5,656.57
Surplus for year	191.15	(260.85)
	5,586.87	5,395.72

Notes:

- (i) Loss for the 2003 conference was 709.38
- (ii) NBN Trust 220.00
- N.Moyes 52.88

M.D.Weideli
 Hon. Treasurer

S.A.Bell
 Independent Examiner